

DAR ES SALAAM MARITIME INSTITUTE (DMI)



JOINING INSTRUCTIONS FOR STUDENTS SELECTED TO PURSUE NATIONAL TECHNICAL AWARDS (NTA) LEVEL 4TH – 9TH PROGRAMMES DURING THE 2026/2027 ACADEMIC YEAR

1.0 INTRODUCTION

This is to inform all prospective students who have been selected for admission to pursue National Technical Awards (NTA) Level 4 - 9 Programmes at the Dar es Salaam Maritime Institute (DMI) for the 2026/2027 Academic Year.

The Institute congratulates you on your successful admission and warmly welcomes you to the DMI community. Your selection is a significant achievement and marks the beginning of an important stage in your academic and professional development.

2.0 DURATION OF THE COURSE

The duration of each programme depends on the level and the specific programme to which a student has been admitted, as outlined below:

Programme Level	Award	Duration
NTA Level 4	Basic Technician Certificate	One (1) Year
NTA Level 5	Technician Certificate	One (1) Year
NTA Level 6	Ordinary Diploma	One (1) Year
NTA Levels 7- 4	Bachelor Degrees Programmes in Science and Management Programmes	Three (3) Years
NTA Levels 7 - 8	Bachelor Degrees Programmes in Marine Engineering Department	Four (4) Years
NTA Levels 7 - 8	Bachelor Degrees Programmes in Maritime Transport Engineering Department	Four (4) Years
NTA Level 9	Master's Degree Programmes	Two (2) Years

3.0 GENERAL INFORMATION

All admitted students are required to carefully read, understand, and adhere to the joining instructions and registration requirements provided herein. Compliance with these requirements is essential to facilitate a smooth registration process and the successful commencement of studies.

The Institute wishes you a rewarding academic experience and every success in your studies as you prepare for a productive career in the maritime and related sectors. We look forward to supporting you throughout your academic journey at DMI.

All selected students are required to report to the Institute on **Monday, 19th October 2026**, to participate in the orientation programme and complete registration formalities. Students who fail to report within the prescribed period without prior authorization from the Institute may forfeit their admission and the opportunity may be offered to other qualified applicants.

Applicants are advised to regularly visit the Institute's website, **www.dmi.ac.tz**, for important announcements, updates, and additional information regarding admission, registration, and commencement of studies.

4.0 REGISTRATION REQUIREMENTS.

Upon reporting to the Institute for registration, you are required to present admission letter together with the original Academic Certificates and/or Result Slips, including Form IV Certificate/Result Slip, and your Original Birth Certificate for verification purposes.

Students are expected to demonstrate commitment, discipline, and diligence throughout their studies in order to achieve academic success. Academic progress shall be assessed continuously through Continuous Assessment (CA) and end-of-semester examinations in accordance with the Institute's academic regulations.

5.0 LOCATION TO THE INSTITUTE

The Dar es Salaam Maritime Institute (DMI) is located in City Centre Dar es Salaam, along Sokoine Drive, opposite the Nyerere Tower.

6.0 FEES

All students are required to pay the prescribed tuition fees in accordance with the Institute's fee structure. Tuition fees shall be paid in two (2) installments, whereby 50% of the annual tuition fee is payable upon registration, and the remaining 50% is payable at the beginning of the second semester. In addition, an Administrative Fee of TZS 140,000 shall be paid at the beginning of the second semester.

Students will not be permitted to register for a semester or attend classes unless the required fees have been paid in full for the respective semester. Any student who fails to meet the fee payment requirements may be denied access to academic services and examinations.

It should be noted that **all fees once paid are non-refundable** under any circumstances.

7.0 MEDICAL SERVICES

The Institute does not provide medical services at its campus; therefore, all students are strongly required to obtain and maintain valid health insurance throughout their period of study.

All students shall be covered under the National Health Insurance Fund (NHIF) student scheme. Students who already possess valid insurance must submit their insurance details to the Dean of Students' Office for verification. Those without coverage are required to apply for NHIF through the Institute's online system at **id.dmi.ac.tz**.

Students will not be allowed to complete the registration process without proof of valid NHIF coverage. The cost of the NHIF student package is **TZS 50,400/= per annum**.

8.0 ACCOMMODATION

The Institute does not provide accommodation facilities for students. However, it may offer guidance and assistance to students in securing suitable accommodation within the city. All accommodation costs shall be the responsibility of the students themselves. Students may communicate directly with approved accommodation providers whose details may be obtained from the Institute.

Table 1: List of Approved Hostel Owners

NA	HOSTEL OWNER	LOCATION	CONTACT	ACCOMMODATION CHARGES
1.	EUNICE & VENANCE KIWIA	FERRY KIGAMBONI	0713316034	Room for 15, Tsh. 100,000/= per Month
2.	SHAKURU HASSAN	FERRY	0713393998	Two person per room Tsh. 310,000/= per semester Four Person per room Tsh. 270,000/- per semester
3.	HUSSEIN MUHANDO	MASAWANI	0718697802	Tsh 250,000/=per Semester
4.	IBRAHIMU BASHANGE	BIG BROTHER	0710190895	Four person per room Tsh. 280,000/=per semester
5.	ABUBAKARY SHOMARY	UWANJA WA SWALA	0714663090	Tsh 60,000/= plus water and electricity Tsh.20,000/= Month
6.	MACKDONALD KIWIA	TUNGI-KIGAMBONI	0714794486	Four person Tsh. 90,000/= per month
7.	MAMA JOHN PAUL	KURASINI HOSTEL	0784 426303	Tsh. 75,000/=per month

NB: Students are strongly advised not to make any advance payment for accommodation before physically viewing the room and being fully satisfied with its condition and suitability.

9.0 TRANSPORT

Travel and transit subsistence costs shall be the responsibility of the students. The Institute does not cover any transport expenses for students traveling to and from the Institute.

In addition, the Institute shall not be responsible for transport costs to and from Industrial Training (IT) sites; all such expenses shall be borne by the students themselves

10.0 IMMIGRATION FORMALITIES

Students are required to possess a valid passport to process the **residence permit** to legally stay in the country, together with all other necessary supporting documents as may be required. the Director of Immigration Services, P.O. Box 512 Dar es

Salaam, Tanzania.

11.0 REQUIREMENTS FOR STUDENTS BY PROGRAMME

11.1 Engineering Students

Engineering students are required to have the following academic and practical tools:

- a) Safety boots
- b) Drawing board
- c) Scientific calculator

11.2 Maritime Transport Students

Maritime Transport students are required to have:

- a) Parallel rule
- b) Scientific calculator

11.3 Science and Management Students

Students in Science and Management programmes are required to have:

- a) Scientific calculator

12.0 UNIFORM REQUIREMENTS

All students are required to wear official uniform on **Monday, Wednesday, and Friday**. Any student who fails to comply with the uniform regulations on the specified days will not be allowed to enter any area of the Institute. The following uniform requirements apply according to programme regulations:

12.1 Engineering Students

- a) Overall (blue or light blue)
- b) Two cadetship shirts (major shirts)

12.2 Maritime Transport Students

- a) Overall (blue or light blue)
- b) Two cadetship shirts (major shirts)

12.3 Science and Management Students

- a) Two light blue shirts
- b) Black trousers or skirt (as applicable to all students under the programme regulations).

13.0 FINAL INSTRUCTIONS

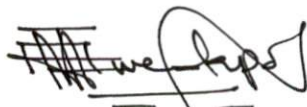
All students must strictly adhere to the instructions provided herein to ensure a smooth registration process and the successful commencement of studies.

students are strongly advised to:

- a) Ensure timely reporting on the official reporting date without delay.
- b) Prepare and bring all required original documents and academic credentials for verification.
- c) Comply fully with all financial, medical, accommodation, and institutional requirements as stipulated.
- d) Observe discipline, punctuality, and proper conduct at all times, both within and outside the Institute premises.
- e) Regularly check official Institute communications and the website www.dmi.ac.tz for any updates, changes, or additional information.
- f) Follow all academic regulations and procedures as issued by the Institute from time to time.
- g) Students are required to possess all the prescribed entry requirements for the programme to which they have been admitted, as set by the Institute and approved by NACTVET and TCU. Any student found not to meet the required entry qualifications for the selected course shall have their registration suspended immediately.

Failure to comply with any of the above requirements may result in denial of registration, suspension of academic privileges, or withdrawal of admission. The Institute emphasizes that adherence to these instructions is essential for a successful academic journey and for maintaining the high standards of discipline and professionalism expected from all students at the Dar es Salaam Maritime Institute (DMI).

Yours sincerely,



Dr. Msabaha J. Mwendapole

For: RECTOR